

	<p style="text-align: center;">Monta Vista High School 2010-2011 Academic Year</p> <p style="text-align: center;">Officer Application</p>
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GENERAL:

Leadership is service, not position. Monta Vista DECA employs a selection, not election, process for selecting our chapter officers. While popularity is not the most crucial criteria, performance is! As a DECA officer, you are expected to employ your leadership and management skills on behalf of our members. You are expected to participate and compete in our chapter and California DECA leadership and competitive event programs. Since we have committed ourselves to competitive excellence, you are also expected to ensure that you are prepared for your selected event and assist others in their preparation.

Your first priority must be your academic achievement and subsequent graduation; please attach your MVHS Transcript. Your second priority, however, must be DECA. If you have other priorities which may conflict with your ability to serve and compete in our DECA competitive events program, a Monta Vista DECA officer role is not appropriate for you at this time.

Since DECA is a Career and Technology Student Organization (CTSO), it is a co-curricular organization and membership assumes your active participation in a Business/Marketing Education program. You are expected to have completed **Principles of Business**, usually in your Freshman year, and **Principles of Marketing** in your Sophomore year. After that, attendance in a Business Education course at Monta Vista High School is highly recommended, but not required. Classes taken at a Community College or other institution will not waive this requirement unless you have transferred from another DECA program.

Please ensure that you read this application carefully and share it with your parents or guardians before submission.

Officer Responsibilities

As an officer of Monta Vista DECA, you will have certain responsibilities and obligations. They encompass, but are not limited to, the following.

Dedication is a crucial part of what it means to be an officer. This means more than just having a passion for DECA and its activities. It means:

- Attending weekly officer meetings (Mondays) and member meeting (Wednesdays), with punctuality and enthusiasm.
- Promptly checking and responding to all emails from officers and outside the organization.
- Attending every DECA study session (Saturdays) to assist new and veteran members with competitive preparation.
- Participating in other DECA community and trip events, including but not limited to the Cupertino Fall Festival, the Federal Reserve Trip, Crab Feed Cleanup, and Cupertino Chamber of Commerce Mixers and Events.

As an officer, you will be a **role model and example** for all members and other officers. This means:

- Being on best behavior at all DECA events, from study sessions and member meetings to VC Workshops and conferences. If officers fail to display the top-notch professionalism that is expected from all DECA students, members will fail to do so as well.
- Dressing in the proper attire at all DECA events. Business professional is a must for all officers at many events.
- Being an example of competitive excellence. As an officer, you must put 100% effort into preparing for competition and winning. In addition, you must go out of your way to help other members at study session and other prep times. Conduct your own competition preparations on your own time, not at study sessions. This is a key duty of any officer, regardless of position on the team.

Most of all, as an officer you are a **leader**. You are at the head of a top ranking business organization, and must work to keep it that way. You will be helping shape hundreds of members into pioneers in the business world. As an officer you have a great responsibility placed upon you: to uphold the name of Monta Vista DECA and to help advance this organization in all aspects.

Applying for and accepting an officer position means you understand all of these duties and responsibilities, and are ready to take them on. It also means ready to take on an exciting, unforgettable opportunity in the world of business, marketing and leadership.

Monta Vista Officer Candidate Responsibility

The signatures below indicate an understanding of the “Selection Policies and Procedures” as well as the “Officer Responsibilities” of Monta Vista DECA Officers, scheduling and financial information.

I, _____ agree to attend the following activities as a representative of the Monta Vista High School Chapter of DECA.

October 2010 (2 days)	Silicon Valley DECA Leadership Conference
October 2010	District Leadership Conference
January 2011	NorCal District CDC
March 2011	State CDC, Santa Clara
April 29 – May 4, 2011	International CDC, Orlando, FL

Financial Responsibility

Event	Estimate
Silicon Valley DECA Leadership Development Conference	45.00
NorCal CDC, San Ramon	195.00
California CDC, Santa Clara	450.00
Silicon Valley DECA Fashion Show and Awards Ceremony	65.00
2010 International Career Development Conference, Orlando, FL	975.00



Officer Candidate

Parent or Guardian

NOTE: OFFICER APPLICATIONS ARE DUE DIRECTLY TO MR. SCHMIDT IN P6 BY THURSDAY, MAY 13TH, 2010. INTERVIEWS WILL BE CONDUCTED ON SATURDAY, MAY 15TH. YOU WILL BE CONTACTED ABOUT AN INTERVIEW TIME AFTER YOU SUBMIT YOUR APPLICATION. LATE APPLICATIONS WILL NOT BE ACCEPTED.